

The Secretary General

To all prospective members of Eurovent,
Europe's Industry Association for Indoor Climate,
Process Cooling, and Food Cold Chain technologies

Team member
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Date
2015-08-10

Join an industry association that makes a difference!

Dear Sir or Madam,

As an industry association representing manufacturers of Indoor Climate, Process Cooling and Food Cold Chain technologies in Europe, the Middle East and Africa, Eurovent's core aim is to ensure a far-reaching representativeness. Our democratic decision-making procedures guarantee that opinions of manufacturers even in the most remote corners of our members' states are being acknowledged, allowing us to also effectively enforce positions on a national level.

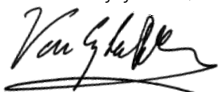
The recent years have shown that this does not have to be a slow process. On the contrary, in all relevant EU policy areas, Eurovent's reaction time proved very short, with quality and representativeness meeting highest standards. Examples include the 'EU fan regulation' review and development of an Ecodesign Regulation for 'Commercial refrigeration and freezers'. Two of the many policy areas in which Eurovent plays a leading role.

This is being complemented by an increasing international outreach, ensuring that efficiency, quality and environmental ideals of our industry are being acknowledged sufficiently worldwide. Our Eurovent Delegations mark a cornerstone in this respect, bringing together industry leaders with their global counterparts.

Yet, Eurovent is so much more than this: it is a true networking platform for our industry that connects innovators from throughout Europe, the Middle East and Africa. It is Europe's industry association that thinks beyond 'HVAC&R'. You have the possibility to make a difference and to make your voice heard!

If you have any further questions, please do not hesitate to contact us at any time.

Sincerely yours,



Felix Van Eyken
Secretary General



Morten Schmelzer
Strategic Relations Manager

Enclosed

Membership Fees and Voting Rights in a nutshell, Membership Registration Form

About Eurovent

Europe's Industry Association for Indoor Climate, Process Cooling, and Food Cold Chain Technologies – thinking beyond 'HVAC&R'

Eurovent is Europe's Industry Association for Indoor Climate, Process Cooling, and Food Cold Chain Technologies. Its members from throughout Europe, the Middle East and Africa represent more than 1.000 companies, the majority small and medium-sized manufacturers. Based on objective and verifiable data, these account for a combined annual turnover of more than 30bn Euros, employing around 150.000 people within the association's geographic area. This makes Eurovent one of the largest cross-regional industry committees of its kind. The organisation's activities are based on highly valued democratic decision-making principles, ensuring a level-playing field for the entire industry independent from organisation sizes or membership fees.

Eurovent's roots date back to 1958. Over the years, the Brussels-based organisation has become a well-respected and known stakeholder that builds bridges between manufacturers it represents, associations, legislators and standardisation bodies on a national, regional and international level. While Eurovent strongly supports energy-efficient and sustainable technologies, it advocates a holistic approach that also integrates health, life and work quality as well as safety aspects. Eurovent holds in-depth relations with partner associations around the globe. It is a founding member of the ICARHMA network, supporter of REHVA, and contributor to various EU and UN initiatives.

Our Members and 'Affiliated Manufacturers'



Our Members are national associations from Europe, the Middle East and Africa that are representing manufacturers in the area of Indoor Climate, Process Cooling, and Food Cold Chain technologies.



The more than 1000 companies within their networks (Eurovent 'Affiliated Manufacturers') can directly participate in Eurovent activities in a democratic and transparent manner.

Our Corresponding Members



Manufacturers from EMEA countries, which do not yet have a national association Member within the Eurovent network. Examples include:



Our Associate Members



Organisations that are engaged in activities related to the sectors the Eurovent association covers. Examples include:



Secretariat

Team member
Felix Van Eyken





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felix.vaneyken@eurovent-association.eu

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In a nutshell: Eurovent membership levels and fees

Eurovent's fees are clear, straightforward and transparent. They vary according to our three different membership levels. The amount of votes is never related to organisation sizes, country sizes, or membership fee levels!

	Members	'Affiliated Manufacturer'	Corresponding Members	Associate Members
Member logo ¹				
Scope	National associations from the EMEA region	Manufacturers that belong to one of Eurovent's national association Members	Manufacturers from EMEA countries, which do not yet have a national association Member within the Eurovent network	Organisations that are engaged in activities related to the sectors the Eurovent association covers
Example	Svensk Ventilation	Systemair	2WV	REHVA
Votes	Two votes per country within the General Assembly	One vote per company within Product and Issue Groups	One vote per company within Product and Issue Groups	When participating to an Issue Group, they receive one vote within the respective Issue Group
Annual fee	Fixed fee of 4.000,00 EUR that applies to each Member, plus a variable fee dependent on the country's GDP	No fees applicable as these are already being covered through the national association Member	1.400,00 EUR	1.400,00 EUR

→ For in-depth explanations, please refer to the following pages or contact our Team!

¹ It is strictly prohibited to use the different membership logos to promote, in any possible manner, a certification from Eurovent Certita Certification, which is a fully independent subunit of Eurovent that runs, amongst others, the globally known 'Eurovent Certified Performance' mark.

Members (national associations)

Eurovent's Members are national associations from Europe, the Middle East and Africa that are representing manufacturers in the area of Indoor Climate, Process Cooling, and Food Cold Chain technologies ('HVAC&R').

Voting rights

Each country receives two votes within the Eurovent General Assembly (the highest decision-making body), independent from a country's size and height of membership contributions.

In case there is more than one national association Member in a given country, the applicable national fee and votes are being split among them.

Membership logo

National association Members are entitled to carry the 'Eurovent Member logo' throughout all their communications:



Fees

Their annual fee contains a **fixed fee of 4.000,00 EUR** that applies to each Member, plus a **variable fee** that takes into account the economic size of a country and is being defined as follows:

- Each year, the Eurovent General Assembly defines a membership fee budget, which, in 2016, is projected to be 168.000,00 EUR.
- From this fee budget, the total fixed fees of all Members are deducted, leading, in 2016, to a projected variable fee of 120.000,00 EUR.
- Each Member covers a share of this fee based on the level of GDP of their country in relation to the other European countries.
- The GDP figures used for the calculation are those published by Eurostat and relate to the GDP from three years ago. That is, the 2016 variable fee is calculated on the basis of the 2013 GDP.
- The fees for new Members are being calculated proportionally.

Following this logic, the Spanish Members of Eurovent contribute **15.915,00 EUR** in 2016, the United Kingdom **19.987,00 EUR**.

Please do not hesitate to contact our Team to receive information on the precise amount for your country.

'Affiliated Manufacturers'

Manufacturers that belong to a Eurovent Member are automatically part of Eurovent through this national association. They are referred to as 'Affiliated Manufacturers'. This structure ensures a level-playing field independent from organisations sizes or membership fees.

Voting rights

'Affiliated Manufacturers' receive one vote per company (or, if applicable, corporate group of companies) within Product Groups and Issue Groups.

Membership logo

'Affiliated Manufacturers' are entitled to carry the 'Affiliated Manufacturer logo' throughout all their communications:



Fees

'Affiliated Manufacturers' do not pay fees, as these are already being covered through the national association Member.

Corresponding Members

Eurovent's Corresponding Members are manufacturers from Europe, the Middle East and Africa, which do not yet have a national association representing Indoor Climate, Process Cooling, and Food Cold Chain technologies ('HVAC&R').

Voting rights

When there are four or more Corresponding Members for a given country, these manufacturers together can exercise two votes within the Eurovent General Assembly.

Same as 'Affiliated Manufacturers' of a national association, Corresponding Members receive one vote per company (or, if applicable, corporate group of companies) within Product Groups and Issue Group.

Membership logo

Corresponding Members are entitled to carry the 'Corresponding Member logo' throughout all their communications:



Fees

Their annual fee is a fixed amount of **1.400,00 EUR**.

Associate Members

Eurovent's Associate Members are organisations that are engaged in activities related to the sectors the association covers. These can be, for example, associations of engineers, laboratories or universities.

Voting rights

Associate Members do not receive any voting rights within the Eurovent General Assembly or Product Groups. Yet, in case they are participating to an Issue Group, they receive one vote within the respective Issue Group.

Membership logo

Corresponding Members are entitled to carry the 'Corresponding Member logo' throughout all their communications:



Fees

Their annual fee is a fixed amount of **1.400,00 EUR**.

Important remark concerning membership logos

It is strictly prohibited to use the different membership logos to promote, in any possible manner, a certification from Eurovent Certita Certification, which is a fully independent subunit of Eurovent that runs, amongst others, the globally known 'Eurovent Certified Performance' mark.

Issue Groups and Special Projects

Participation fees for Issue Groups

Issue Groups are working groups dealing with topics usually based around EU Ecodesign Lots (e.g. Lot 11 covering the 'EU Fan Regulation'). These groups are fully project-based. That is, they are set-up ad-hoc with a clear start/end date and concrete deliverables. Issue Groups are being managed by a dedicated 'Project Manager', who is reporting to the Eurovent Secretariat in Brussels.

Fees

As Issue Groups tend to be subject to a high workload and a high amount of meetings required, they can be subject to participation fees and/or subsidised by national member associations.

Voting rights

Within an Issue Group, each participating organisation and company (or, if applicable, group of companies) receives one vote. Decisions can be taken by a simple majority vote.

Participation fees for Special Projects

Any Product Group within Eurovent can set-up a 'Special Project'. These projects deal with a topic (e.g. development of an efficiency rating scheme) that cannot be easily handled within the usual Product Group framework and which demands extraordinary efforts.

Fees

As 'Special Projects' tend to be subject to a high workload and a high amount of meetings required, they can be subject to participation fees and/or subsidised by national member associations. Usually, project costs tend to be split among participating organisations and supported by national associations.

Voting rights

Within a 'Special Project', each participating company (or, if applicable, group of companies) receives one vote. Decisions can be taken by a simple majority vote.

Please return form to secretariat@eurovent-association.eu

Membership Registration Form

You are only a short step away from becoming a member of Eurovent. Please fill out the form below and return it via post to

Eurovent, Secretariat, Diamant Building, 80 Bd. A. Reyers Ln, 1030 Brussels, BELGIUM

or provide a digital version via email to secretariat@eurovent-association.eu. After that, our Board and/or the Eurovent Commission will review your organisation's application. You are going to receive a response within 14 working days including a full information package.

Type of membership and organisation

My organisation wishes to apply for the following membership type:

- Member (annual fee dependent on national GDP)**
National associations from the EMEA region (If you are a manufacturer and already member of a national association within the Eurovent network, you are already part of our association as an 'Affiliated Manufacturer' and do not need to apply).
- Corresponding Member (1400,00 EUR/year)**
Manufacturers from EMEA countries, which do not yet have a national association Member within the Eurovent network.
- Associate Member (1400,00 EUR/year)**
Organisations that are engaged in activities related to the sectors the Eurovent association covers.

My organisation can be assigned to one of the following categories:

- Association
- Manufacturer
- NGO/Institute/Laboratory/Other

Your organisation

Please provide us with the following details on your organisation:

Official name _____
Abbreviation _____

Address line 1 _____
Address line 2 _____

Postcode _____
City _____
Country _____

→ Form continues on next page!

Your Eurovent representative

Please provide us with information on the main person that will be responsible for Eurovent activities within your organisation and acts as the official representative during our General Assembly:

Salutation Mr Mrs Ms
Title Prof Dr _____

First name _____

Last name / Surname _____

Position _____

Department _____

Email _____

Telephone _____

Fax _____

Mobile _____

Date of birth _____

Short vita/CV _____

Further information (for associations only)

In case you represent an association, please provide us with some additional information:

Amount of members _____

Our association is member of the following other associations _____

Main purpose of the association _____

Final agreement

I confirm that the information entered above is correct. Through my signature below, I certify that I have acknowledged the Statutes and By-Laws of Eurovent and the obligation to annual membership contributions related to it. (I acknowledge that my electronic signature on this document is legally equivalent to my hand-written signature.)

Place, date

Name, signature, (official stamp)